**INSTRUCTIONS for filling in the LEARNING AGREEMENT**

***UNDERGRADUATE EXCHANGE and MASTER EXCHANGE***

**Please read through the information below before filling in and uploading your learning agreement in the online application!**

* Choose **courses/activities of relevance** to your study programme at your home university so that the courses/activities completed during your mobility will be **recognized** as counting towards your degree
* Choose **courses** which are actually **offered** to **ASSUR** students **at your chosen host universities**
* If you apply for **two or three host universities**, you need to fill in and upload **two or three separate learning agreements**
* If you want to do **research activities** for your Bachelor or Master thesis, please **precisely describe your planned research activities** in the learning agreement (instead of / in addition to listing your courses). Please also **contact your host university/ies** before applying in order to find out if it is actually possible to undertake the planned research activities
* Learning Agreement must be agreed upon by home universities, but **signatures are not mandatory** at the application stage. Only selected students must provide the original learning agreement signed by academic coordinator at home university within one month after the arrival.

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| **Please note:** The instructions above are only for your information. You do not need to upload this page in the online application. Only upload the learning agreement itself. |

**LEARNING AGREEMENT**

**for UNDERGRADUATE EXCHANGE and MASTER EXCHANGE students**

**ACADEMIC YEAR 2016/2017 - FIELD OF STUDY:**

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| Name of student:      Sending institution:       Country:      Receiving institution:       Country:       |

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| Course unit code | Course unit title | Number of ECTS credits |
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**Add lines if necessary**

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| Student’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:  |

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| **SENDING INSTITUTION** *(signatures to be obtained after the start of the mobility)*We confirm that the courses/activities indicated in this learning agreement are approved and will be recognized at our university once the student returns from his/her mobility. |
| **Academic Coordinator** at Faculty/Department Level\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name in BLOCK LETTERS and SIGNATURE)Date:  | **ASSUR contact person** at sending institution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name in BLOCK LETTERS and SIGNATURE)Date:  |

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| **RECEIVING INSTITUTION** *(signatures to be obtained after the start of the mobility)*We confirm that the courses/activities indicated in this learning agreement are approved. |
| **Academic Coordinator** at Faculty/Department Level \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name in BLOCK LETTERS and SIGNATURE)Date:  | **ASSUR contact** person at receiving institution\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name in BLOCK LETTERS and SIGNATURE)Date:  |

**CHANGES TO THE LEARNING AGREEMENT as originally proposed when applying for ASSUR:**

*(to be filled in only if you need to change your learning agreement upon starting your mobility)*

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| Course unit code | Course unit title | Deletedcourse unit | Added course unit | ECTS credits |
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**Add lines if necessary**

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| Student’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:  |

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| **SENDING INSTITUTION**We confirm that the courses/activities indicated in this learning agreement are approved and will be recognized at our university once the student returns from his/her mobility. |
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